

New Westminster Montessori Board Meeting

October 25, 2017 (6:45 start)

Members in attendance: Ross, Claudine, Lia

I Approval of Agenda Minutes

Claudine approved, Lia seconds

II Guests - N/A

III Action Items

A) Website on hold.

Ross will meet with Rod to complete the website.

B) Newsletter to parents

Ross will write a paragraph about the Carnival and how the money from these events helps to support educational programs and purchase materials for the Montessori Program. Lia will add in information about our AGM and the need to find new members. Lia will send out the newsletter.

IV Agenda Topic

1) Purchaser's report

a) Mrs. Wong's purchases were approved = \$797. She has submitted her receipts for reimbursement. Jo to document.

b) Ms. Amy and Mrs. Fox requested \$450 each to fund a field trip to Burn's Bog, and \$210 (Fox) and \$235 (Turton) for a field trip to Fraser River Discovery Centre. They also requested \$87.50 each for 3 wall maps.

c) Lia to send out a reminder to teachers to purchase items by Nov. 1st deadline.

2) Treasurer's report

a) Jo to meet with Satinder this weekend to hand over the treasurer responsibilities.

3) NWMS status - CRA has confirmed we are not up to date with our charity status. Satinder is communicating with the CRA to clarify and revise our status to active.

4) AGM is February 2018

a. Ross will be stepping down as president. NWMS to decide new president.

b. NWMS to come up with ideas about recruiting new members.

5) Montessori Advisory Committee – Ross will attend the meeting on Oct. 31st.

6) Montessori Info. Night – Nov. 22nd at McBride. This is an opportunity to promote program and find new members.

Meeting adjourned at: 7:40

