

New Westminster Montessori Board Meeting

October 26, 2016 (6:40 start)

Members in attendance: Natasha, Katherine, Lia, Satinder, Jo, Monique, Ross

I Approval of Agenda and Minutes

- 1) May meeting minutes approved by Jo, seconded by Satinder
- 2) Agenda approved by Katherine, seconded by Monique

II Guests

N/A

III Action items

- A) After many years actively helping the Society, Katherine Morland will be stepping away to have a baby. We wish Katherine all the best.
- B) Mail Chimp will be tied to new website so will be on hold until new website is up and running.
- C) Class list will be updated for members@newwestmontessori.ca distribution when new program (see B above) is up and running
- D) Ross emailed cohesive matrix of information from 32 'letters of interests' from first parent info night to Belinda. Response was that there is not enough interest from parents/students of required age/grade to proceed with expansion next year. Ross will email this update to Sara Fox, Laurie Wong, and parents who showed up at the parent info night.

IV Agenda Topic

- 1) Treasurer report – Satinder confirmed summary of classroom expenditures and donations to date for 2016. Group agreed we would reduce the \$ amount of budgeted donations for 2016/2017 to be more in line with lower trend. This will be more accurate.
- 2) Purchasers report
 - a. Those teachers who have requested iPad Minis and 1-2 laptops have completed purchasing request forms and provided society with reasonable explanations regarding requests. Purchases approved; cost of these items must fall within 2016/2017 allocated budget.
- 3) Fundraising
 - a. Cookie-dough fundraiser is GO! Connaught and McBride have agreed we can proceed.
 - b. Jo will coordinate with Claudine and Monique to help.
 - c. Ross will drop off wooden fundraiser boxes to both McBride and Connaught. These can also be used for donation/information slips from newsletter.

V New Items

- 1) Ross will reach out to new McBride principal Kathleen Chad to attend one regular Society meeting this year.
- 2) Request from 'Angels of Anxiety' to do free info session at Connaught discussed. Group requests more information, Ross to follow up.
- 3) Prior to website being complete, we need to have Pay Pal setup for online donations. Ross will do this.
- 4) Meghan asked if we can provide tax receipt to Connaught parent that is stick-handling finishing our website. Satinder will look into this.
- 5) The group discussed whether it is worthwhile advocating for the middle school program. It was agreed to continue to push for this expansion but that it would be secondary or tertiary to other commitments (like fundraising & getting parent donations).
- 6) As the website will not be up prior to the new year, the group agreed that we will send out a second paper newsletter and donation form. Lia will take over this responsibility from Katherine.
- 7) Meghan requested, and again will reach out to, teachers for information for the new website including photos, social media links, etc.
- 8) Is there an accurate list of Montessori teachers? Ross will request updated list from both Connaught and McBride secretaries.
- 9) The group discussed whether we should add the number of parents who donated this year to the next newsletter. The group agreed that parents are not obliged to provide donations, and that adding this info to our newsletter may appear to be pushing the issue.

Meeting adjourned at 8:20