

New Westminster Montessori Board Meeting

September 28, 2016 (6:50 start)

Members in attendance: Natasha, Katherine, Jo, Ross

I Approval of Agenda and Minutes

- 1) May meeting minutes approved by Jo, seconded by Katherine
- 2) Agenda approved by Katherine, seconded by Jo

II Guests

N/A

III Action items

- A) Mail Chimp will be tied to new website so will be on hold until new website is up and running (see explanation below).
- B) Teacher purchasing is generally complete. Some teachers have requested iPad Minis and 1-2 laptops. Natasha to forward NWMS purchasing request form for teachers to complete & return. Cost of these items must fall within 2016/2017 allocated budget.
- C) Discussed follow-up parent information night in November. Katherine to discuss with Belinda. Hope to invite New Westminster students and one student from Coquitlam Montessori.
- D) We have approximately 32 'letters of interests' from first parent info night. Ross will put information into cohesive matrix to confirm number of students and corresponding grades.

IV Agenda Topic

- 1) Treasurer report – Satinder absent
- 2) Purchasers report
 - a. Natasha had a number of new requests from teachers including electronics (see above), chickens, and coding materials.
- 3) Fundraising
 - a. Fundraising will focus on cookie-dough sales from DFS between now and December. Jo will coordinate with Claudine and Monique to roll out by end of October.

V New Items

- 1) McBride has a new principal Kathleen Chad, the Society will reach out to her to attend one regular Society meeting this year.
- 2) Although RED Academy has completed design stage of website, development will not be completed by RED Academy. Meghan is reaching out to fellow parent at Connaught for assistance. Our website will be based in WordPress so that future NWMS members can use

- it. The site will have a dedicated space to focus of marketing and collecting online donations. Possible companies for collecting donations include: We Pay, Pay Pal and Stripe.
- 3) Agreed that this years main focus should be on donations/fundraising and pushing the middle school program.
 - 4) As the website is not yet up we will need to send out a paper newsletter and donation form for now. Katherine to coordinate with Lia & Belinda.
 - 5) Kelly Slade Kerr will be our SD40 liaison, Ross to contact Kelly about attending a future meeting.

Meeting adjourned at 7:45