

New Westminster Montessori Board Meeting

September 25th, 2019 (6:42 start)

Members in attendance: Joanna Jackson-Farley
 Colleen Jefferies
 Chelsea Ezeagwuna
 Johanna Bartels

I Approval of Agenda and Minutes for June.

Joanna approves minutes, Chelsea seconds, Colleen approves agenda, Chelsea seconds.

II Follow Up Items from previous meeting.

A. Meet and Greet

- a) The meet and Greet was held at Moody Park on Sunday Sept 15th weather was not great nor was the turn out. Members agreed for it to move to June. We will inform new parents at the Welcome to Kindergarten in May, email parents who have joined our mailing list and ask the schools to send info out.

B. Fundraising Ideas

- a) It was noted that Fall is a busy time for fundraising in general so we may need to look at doing something in the new year.
- b) Johanna has an existing relationship with Landmark Cinemas so we discussed doing a special screening for the Montessori students and families.
- c) It was also suggested that we could do a silent auction at the screening event.

C. The Purchasing Policy Letter

- a) The email has been sent to all the teachers at Connaught and McBride.
- b) A reminder will be sent out two weeks before the deadline and a summary circulated afterwards.

D. Journals

- a) Joanna is going to go to both schools and hand out the journal shortly.

III Reports

A. Treasurer Report

- a. Jo was not able to attend today but there is no update at this time.

B. Purchaser Report

- a. Monica was not able to attend today but confirmed that the Purchasing Policy letter had gone out.

C. Mail Report

- a. Joanna confirmed that there has been no mail and that any of the members can collect mail by stating that they are part of the society.

IV New Business

A. Newsletter

- a) Include information about what our fundraising/parent donations are used for.
- b) Teacher interviews. First one to be done by Chelsea with Miss Codesmith.
- c) Include survey that asks parents where they shop, eat, go for entertainment etc so that we can identify potential sponsors for the Montessori Society and show results to sponsors.
- d) Can we sell advertising in the Newsletter? This would be good for local businesses. Joanna will look into this.

B. Donation Letter

- a) Planning to send out in October, hoping that we will have charitable status reinstated by this time. Letter will be updated accordingly.

C. Membership

- a) Could we think about asking all parents to become members of the Society when their children sign up for Kindergarten.

D. Gift for retiring teachers.

- a) Chelsea suggested giving a gift such as a trophy to thank them for their service.

Next meeting **Wednesday October 30th 2019 at Waves Coffee (6th and 6th uptown) at 6:30pm.**

Meeting adjourned at: 7:30pm.